



SANC Message:

Final Steps For State Certifying Agencies

So you've completed the SANC External Audit. What are the next steps?

Your SANC certification process has been a lengthy and insightful experience. Now that the external audit is done, your journey is almost complete. Here are a few remaining steps to complete the process and allow facilities to ship under a **SANC Certificate** and utilize the **SANC Logo**.

1. Make sure that all areas of non-compliance and suggested facility manual and program revisions agreed upon at the conclusion of the external audit have been completed.
2. Complete the **SANC Agreement** template which appears on the SANC website page "Certification/ SANC Approval": (<https://sanc.nationalplantboard.org/certification/sanc-approval/>). Once this agreement is executed, please send a copy to your SANC Governing Board regional representative.
3. Complete the **SANC Logo Use Agreement** template which is on the "Certification/ SANC Approval" page (<https://sanc.nationalplantboard.org/certification/sanc-approval/>). Once the state certifying agency has signed this document, please send to the NPB President for signature (<https://nationalplantboard.org/membership/npb-officers/>). Send a copy of the final signed agreement to your SANC Governing Board representative.
4. Now, the SANC--certified facility is ready to start shipping under a SANC certificate and use the SANC logo for advertising and promotion purposes.

The electronic versions of the logo will be made available to the company once the two required agreements have been completed for the facility and state.

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